

## **Minutes of the Queen Valley Sanitary District**

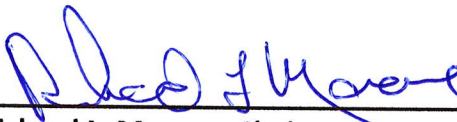
### **Board of Directors Regular Meeting**

**Held Tuesday, January 11, 2022**

- 1. Call to Order: Chairperson Rick Moore called the meeting to order at 9:00 a.m.**
- 2. Pledge of Allegiance: Jed Lant led the Pledge of Allegiance.**
- 3. Roll Call: Pam Bennett, Suzy Mittleider, Rob Langefeld, J.C. Tangen, and Rick Moore were present. Operator of Record Jed Lant and Business Administrator Michele Villavicencio were also present.**
- 4. Discussion and Approval of Previous Minutes: Suzy made a motion to approve the minutes of the December 14, 2021, Regular Meeting. Rob seconded the motion, which was carried unanimously.**
- 5. Review, Discussion and Approval of Financial Reports and Bills Paid: Rob made a motion to approve the December Financial Report and Bills Paid as presented. J.C. seconded the motion, which was carried unanimously.**
- 6. Office Report: Michele reported that as of December 31, 2021, the checking account balance is \$34,108.95, and the Capital Account is \$106,551.57. She will be sending out letters to the past due accounts. The QuickBooks Advisor was able to correct the corrupt data, except for the PayStar payment account, which should be completed this week. Michele will be attending a Local and State Government Conference on the 20<sup>th</sup> in Tempe.**
- 7. Chairman/Plant Administrator's Report: Rick reported that although the plant was "dead" a year ago, it is presently running very well. A plugged sewer main on Madeline Drive was cleared and more maintenance will be done to that line in the spring. The controls for the wet well are finished and the pump is good. Although the original bid was \$12,000, the final bill was only \$6,468.00. Rick recommended that new controls for blowers 1 and 2 be purchased from FloRight for \$8,532.40 with a possible rebate from SRP. J.C. made a motion to approve the purchase, and Pam seconded the motion, which was carried unanimously. The old A.C./Furnace quit working so it will be replaced with a mini split unit for a cost of about \$1,000.00. A new PH meter and back up transducer were purchased online saving over \$1,000. Rick**

will meet with the owner of the 160-acre property to see if the District can accommodate sewer usage for approximately 100 houses, which Jed agrees can be done. The District newsletter should be ready by the end of the month.

8. **Jed Lant's Yearly Review:** After discussing the accomplishments of the District's Operator of Record, Pam made a motion to increase Jed's compensation by \$100 a month. Rob seconded the motion, which was carried unanimously.
9. **Plant Report –** Jed reported that although the District's daily flow rate is 60,000, the December 2021 rate was 30,140 gallons per day. Besides normal plant and grounds maintenance, all samples have been complete; there is no more floating sludge in the clarifier; and the sludge is slightly on the old side. The process is operating moderately well with solids of 40%.
10. **Call to the Public –** No public present.
11. **New Business:** Rick announced that the next Regular Meeting will be held on February 8, 2022, at 9:00 a.m.
12. **Adjournment:** J.C. made a motion to adjourn. Suzy seconded the motion, which was carried unanimously.



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Richard L. Moore – Chairperson