

Minutes of the Queen Valley Sanitary District

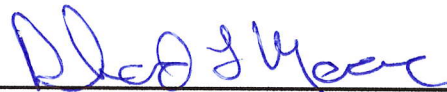
Board of Directors Regular Meeting

Held Tuesday, July 12, 2022

- 1. Call to Order: Chairman Rick Moore called the meeting to order at 9:00 a.m.**
- 2. Pledge of Allegiance: Leonard Lucas led the Pledge of Allegiance.**
- 3. Roll Call: Pam Bennett, Suzy Mittleider, Rob Langefeld, Leonard Lucas, Rick Moore, and Business Administrator Michele Villavicencio were present.**
- 4. Discussion and Approval of Previous Minutes: Suzy made a motion to approve the minutes of the June 14 ,2022, Regular Meeting. Leonard seconded the motion, which was carried unanimously. Rob made a motion to approve the minutes of the June 16, 2022, Special Meeting. Suzy seconded the motion, which was carried unanimously.**
- 5. Review, Discussion, and Approval of Financial Reports and Bills Paid: Suzy made a motion to approve the June Financial Reports and Bills Paid as presented. Rob seconded the motion, which was carried unanimously.**
- 6. Office Report: Michele reported that the Checking Account Balance is \$13,325.28 and the Capital Account Balance is \$106,817.66. Letters have been sent out for past due accounts; the Budget documents are ready to send to the County; Elections Office has been called to determine if we need to publish the election; and new Logo and Business Cards are being ordered.**
- 7. Chairman's Report: Rick reported that employee reviews have been done and raises issued; the palm trees have been cut down and clean up continues; he has met with the RV Park Engineer and has drafted a Letter of Commitment for the RV Resort Expansion; and materials for Manhole 1 are supposed to be in so he is waiting for the schedule.**
- 8. Plant Report: All test results are satisfactory and well within state-mandated limits. Normal plant and grounds maintenance, plus daily and monthly samples**

were completed. There is slight floating sludge in the clarifier with the digester levels at 85% minimal solids due to the time of year.

9. Call to the Public: Diana Stover and Betty Covington were present.
10. New Business: Rick announced that the next Regular Meeting will be held on August 9, 2022, at 9:00 a.m.
11. Adjournment: Suzy made a motion to adjourn. Rob seconded the motion, which was carried unanimously.



Richard L. Moore - Chairman